

Privacy Notice

Suicide Awareness Training – Derbyshire County Council commissioned

Who we are

Rural Action Derbyshire takes your privacy seriously. If you have any questions regarding your personal data we can be contacted by:

Telephone on: 01629 592970

Email at: info@ruralactionderbyshire.org.uk

Writing to: Rural Action Derbyshire, Town Hall, Bank Road, Matlock, Derbyshire DE4 3NN

Please note that the most up to date version of this privacy notice can be found on our website at www.ruralactionderbyshire.org.uk/Pages/Category/personal-data or provided in hard copy on request. If we make any material changes to the way we use your personal data we will contact you by email to advise you of this or where necessary request your consent.

Our agents

All Suicide Awareness Training is booked via Eventbrite, a ticketing and registration platform www.eventbrite.co.uk and they can be contacted regarding data protection and privacy issues by emailing privacy@eventbrite.com

The personal data we hold and what we do with it

We store your name, email address, and telephone number in order to contact you with reminders about, or changes to, the training you are booked on before it happens. We store your work address in order to check you work within Derbyshire and ask you how you will use the training as this is a condition of providing free training to you. We record your job title and organisation to provide anonymised information on the people attending training to the commissioners of this training. We also store your name and email address to provide you with information following the course and to request feedback about the training after 6 months.

We will store your name and email address as we may contact you by email regarding other training we are offering, which you, your colleagues or contacts might be interested in.

Where you give consent to join the Mental Health Network, we will share your email address with Derbyshire County Council Public Health so that you can be contacted regarding other training, events, resources, campaigns and mental health news of interest.

Our lawful basis for processing your personal data

Where you have given consent to join the Mental Health Network our lawful basis for processing is consent.

Our lawful basis for the rest of our processing of your personal data is legitimate interests.

Our legitimate interests for processing your personal data

- Keeping you informed about the free course you have asked to attend
- Providing information about the course afterwards
- To find out if you have been able to use any of the information you have learned on the course
- To contact you by email regarding other training we are offering
- To share anonymised information about the job roles and organisations of those attending with the commissioners of this course

Personal data we receive from other organisations

We may receive your personal data via Eventbrite, a ticketing and registration platform, www.eventbrite.co.uk if you have booked using them. If so we will export and store your name, email address, job title and organisation onto our system.

Data sharing

Where you ask us to make a booking on our Suicide Awareness Training, your name, email address, role, organisation, telephone number and address are entered into Eventbrite, a ticketing and registration platform www.eventbrite.co.uk

Apart from where you have given consent to join the Mental Health Network, we only share anonymised information about the job roles and organisations of those attending our courses with the commissioners of this course who are Derbyshire County Council.

Data transfers

We do not transfer your personal data to any third countries or international organisations. However where we make a booking for our Suicide Awareness Training on your behalf we enter the personal data provided by you onto Eventbrite, a ticketing and registration platform. They may transfer your personal data out of the UK. Please refer to Eventbrite's Privacy Policy via www.eventbrite.co.uk for more details.

Data retention

We store your name, email address, telephone number, job title, organisation and work address for 1 year.

Your personal details are also stored separately on Eventbrite and you should refer to Eventbrite's Privacy Policy via www.eventbrite.co.uk for more details or contact them directly on privacy@eventbrite.com regarding their data retention policy.

Your rights in respect of your personal data

You have the right to access your personal data, as held by us, by making a request using the contact details above. You also have the right to have your personal details held by us amended at any time during the data retention period on request by contacting us as shown above.

You have the right to have your personal details held by us deleted on request 6 months after the course you have attended by contacting us as shown above.

Where we have requested your consent, you have the right to withdraw your consent at any time to be contacted by email regarding other training we are offering by contacting us as shown above.

You have an absolute right to stop your data being used for direct marketing by contacting us as shown above.

You have the right to object to the processing of your personal data because we are relying on legitimate interests as our lawful basis for processing relating to the free course you are attending. However you must give specific reasons why you are objecting to this processing of your data and these reasons should be based upon your particular situation. Please be aware that without the ability to process your personal data as described in this notice we may be unable to provide you with free suicide awareness training.

Your personal details are also stored separately on Eventbrite and you should refer to Eventbrite's Privacy Policy via www.eventbrite.co.uk for more details regarding your rights in respect of your personal data stored by them.